

KEEPING CLASSES SAFE



FACE COVERINGS

Must be worn at all times by staff, students, and visitors.

Daily schedules are designed to allow mask break opportunities throughout the day.

HEALTH QUESTIONNAIRE

Parents must complete a brief Health Questionnaire at Check-In each day.



TEMPERATURE SCREENING

Class Check-In is facilitated outside the building with required temperature checks performed prior to entry.

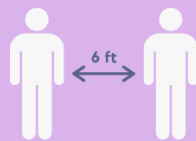
Students with a temperature of 100.4° F or greater will not be admitted.



SOCIAL DISTANCING

Social Distancing of six feet is in effect.

Class activities have been modified to promote Social Distancing with opportunities for frequent hand washing.



LEARN MORE:
ORLANDOREP.COM/SAFETY

The health and safety of our patrons and staff are our top priority. Orlando REP is excited to once again offer in-person classes, *but we must work together to keep our students and staff safe.*

Our comprehensive Keeping Classes Safe - Health & Safety Plan is based on guidance from Centers for Disease Control and Prevention (CDC), the State of Florida's "Safe. Smart. Step-by-Step" plan, and recommendations from local government. The Keeping Classes Safe - Health & Safety Plan is outlined in this document for your review prior to booking a class.

We cannot wait to have you join us for a wonderful class experience BUT **we must work together to safely have fun together.** To do that responsibly, all staff, students, and families must follow all health and safety guidelines.

We are here to help you prepare for your class! We invite you to connect with us with questions or requests for additional information.



education@orlandorep.com



407-896-7365

Before Registering for Class

- Review Orlando REP's comprehensive Keeping Classes Safe - Health & Safety Plan. For questions or additional information, connect with an Orlando REP team member by email at education@orlandorep.com or phone by calling 407-896-7365.

Before You Arrive

- Consult [Center for Disease Control and Prevention \(CDC\) resources](#) to determine if your child or anyone they have come in contact with is showing symptoms of an acute respiratory illness consistent with COVID-19. These symptoms include a fever (100.4° F or greater), coughing, and shortness of breath. If these symptoms are present DO NOT report to class, refer to CDC guidelines for COVID-19 testing, and contact Orlando REP for assistance with next steps for your class experience.
- Set your child up for a safe class experience by preparing their face covering and reviewing with your child class guidelines including social distancing, cough and sneeze etiquette, and proper hand washing techniques.
- Confirm your class drop-off time slot and location (Welcome Point). This information can be found in your Preparing for a Safe Class Experience email.

Arrival

- At your scheduled drop-off time, report to your assigned drop-off location (Welcome Point). Non-students must remain in the vehicle.
- Make sure your face mask is on and remain in your vehicle. A designated staff member (wearing a facemask and gloves) greets you to facilitate the check-in process outlined below.
 - *Health Assessment Questionnaire* - Staff Member facilitates a health assessment for student. Parents are walked through Health Assessment Questionnaire for the student. Parent should remain in vehicle. Students with fever, coughing, or shortness of breath symptoms will not be admitted.
 - *Temperature Check* - Staff Member conducts a temperature check on student using a contact-less infrared thermometer. Students with a temperature of 100.4° F or greater will not be admitted.
- Once students have successfully been granted entry, parents should clear the area to expedite other check-ins.
- Students are escorted, socially distanced (six feet apart), inside the building to wash their hands before reporting to their class space.

Class Day

- To comply with public health official recommendations, classes have been reduced to 50% capacity with only 12 students in each standard class and 16 in Performance Workshop classes. A maximum of 2 classes are hosted in the building concurrently. Each class has its own contained class space, pick-up/drop-off location, restrooms, and other building amenities.
- Face masks must be worn at all times by staff and students. Opportunities for face mask breaks are worked into class schedules. Frequency of face mask breaks depend upon class schedule, and space availability.
- To minimize cross-class contact, each class has been assigned a contained class space with its own restrooms.
- Students are socially distanced (six feet apart) in the class space. Class activities have been modified to comply with social distancing guidelines.
- Students are not permitted to touch items belonging to other students.

Pick-Up

- Student pick-up is conducted outside the building at the same location as your drop-off (Welcome Point). Parents and approved pick-up individuals must remain in their vehicles.
- Students remain socially distanced inside the building.
- To expedite pick-up, parents are provided two vehicle placards with their student's last name to be placed on the dashboard for pick-up. This allows our staff to prepare your student for pick-up when your vehicle approaches the Welcome Point.
- Parents and approved pick-up individuals must have the provided vehicle placards displayed on the dashboard when picking up. Approved pick-up individuals without a vehicle placard displayed are required to present a photo ID to pick-up their student.
- A staff member escorts your student to the vehicle for curbside pick-up.
- Once your student's pick-up is complete, please clear the area to expedite other pick-ups.

Additional Safety Measures

- We ask parents and students to take extra care to ensure that their student has all materials needed for the day at the time of drop-off. Parents needing to drop-off/pick-up students outside of the normal drop-off/pick-up windows may pull up to the main entrance for curbside pick-up/drop-off.
- Orlando REP uses CDC and EPA recommended disinfectant and cleaning products to clean high touch surfaces frequently throughout the day. Additionally, our contracted custodial service partner provides thorough nightly and weekly disinfecting services.

ORLANDO REPERTORY THEATRE

- Additional hand sanitizer stations and disinfectant wipes are available to staff and students to maintain a sanitized environment throughout the day.
- Water fountains will not be available for use. However, students are permitted to bring their own bottle(s) of water and Orlando REP will supply water throughout the class day.
- Orlando REP non-class staff are working remotely when possible to further reduce the number of people interacting with the building during classes.
- Should a student feel ill during the day, they are provided a space away from fellow students to wait until they can be picked up.

Orlando REP will inform you of any changes to the Keeping Classes Safe - Health & Safety Plan in-person at Check-In/Check-Out and by email.